AGENDA

10:00 a.m. Welcome, Introductions and Roll Call

Wanda Barker, Director
Education Technology and Multistate Cooperative Programs

Elisa Jaden, Program Coordinator
Education Technology and Multistate Cooperative Programs

10:10 a.m. The Year in Review
  - State and Institutional Reports

10:40 a.m. RCP Practices and Procedures
  - Designation of Authorized RCP Representatives
    - Authorized Representative Responsibilities
    - Authorized Representatives versus Signatories
  - Annual RCP Renewals
    - Master Contracts
    - The Exhibit A-1
  - RCP Invoicing
    - Institution Responsibilities
    - State Responsibilities
    - SREB Responsibilities
    - Invoicing Options
      - Once per academic year versus once each semester
      - Pros and Cons

Noon Lunch/Work Break (meeting resumes at 2:00 p.m.)

2:00 p.m. RCP Practices and Procedures (continued)
  - RCP Recruitment for Your States
    - What role does the state play?
    - What role does the institution play?
    - RCP Protocol: Invoicing and State Payments
    - Marketing

3:00 p.m. RCP Guidelines
  - Suggested RCP Guideline Edits/Updates

3:30 p.m. New Project: RCP Database
  - Who uses this tool and how?
  - What functionality would you like from this tool?

4:00 p.m. Meeting Adjourns