Regional Contract Program
Virtual Coordinators’ Meeting
Thursday, April 22, 2021

AGENDA

ZOOM LINK 1:
https://us02web.zoom.us/j/87251813654?pwd=V1dSOXI0QWZjNUg5RkwyUU1jVmJXdz09

11:00am Welcome and Introductions
Stevie L. Lawrence, VP of Postsecondary Education
Elisa Jaden, Regional Program Coordinator
• Coordinator Introductions

11:10 am The Year in Review
• State Reports
• RCP Totals

11:40 am RCP Practices and Procedures – State Coordinators
• RCP Recruitment for Your State’s Residents
  o What role does the state play?
  o What role does the institution play?

12:30 pm RCP Coordinator Manual Annual Update
• What we need from you
• Suggested RCP Guideline Edits/Updates

1:00 pm Lunch/Work Break (meeting resumes at 2:00 p.m.)

Zoom Link 2:
https://us02web.zoom.us/j/89062086927?pwd=cXJEaHRoeHIvOWFFMFZHNUxGTzFCdzo9

2:00 pm Welcome and Introductions
Elisa Jaden, Regional Program Coordinator
• Coordinator Introductions

2:05 pm The Year in Review
• Institutional Reports
• RCP Totals

2:35 pm RCP Practices and Procedures – State and Institutional Coordinators
• Designation of Authorized RCP Representatives
  o Authorized Representative Responsibilities
  o Authorized Representatives versus Signatories

2:50 pm RCP Practices and Procedures – State and Institutional Coordinators
• RCP Recruitment for Your State’s Residents
  o What role does the state play?
  o What role does the institution play?
Southern Regional Education Board
Regional Contract Program
State and Institutional Coordinators Meeting

- RCP Invoicing Responsibilities
  - Institution Responsibilities
  - State Responsibilities
  - SREB Responsibilities
- RCP Invoicing Protocol
  - Invoicing
  - State Payments
- Annual RCP Renewals
  - Master Contracts
    - Going to true 5-year contract
  - The Exhibit A-1
    - Annual renewal
  - These Documents Must Match

3:50 pm  Louisiana’s RCP Process is Automating
- Louisiana would like to provide updates to its RCP institutions on what information is needed to complete the automation process.

3:55 pm  Closing Remarks

4:00 pm  Meeting Adjourns