Regional Contract Program
Annual Meeting
April 14, 2022, 9:00am EST

AGENDA

9:00am  Welcome from SREB
Stevie L. Lawrence, Vice President of Postsecondary Education

Introductions
Elisa Jaden, Program Specialist

The Year in Review
• State Reports
• Institution Reports
• RCP Totals

10:30am  15-minute break

10:45am  RCP Practices versus Procedures
• RCP Resident Recruitment
  o What role does the state play?
  o What role does the institution play?
• What Does it Take to get More contract Seats?

Noon  Lunch

1:00pm  RCP Practices and Procedures – State and Institutional Coordinators
• Designation of Authorized RCP Representatives
  o Authorized Representative Responsibilities
  o Authorized Representatives versus Signatories

2:00pm  RCP Invoicing Responsibilities
• Institution Responsibilities
• State Responsibilities
• SREB Responsibilities
• RCP Invoicing Protocol
  o Invoicing
  o State Payments
• Annual RCP Renewals
  o Master Contracts
    ▪ Going to true 5-year contract
  o The Exhibit A versus the Exhibit A-1
    ▪ What is the Exhibit A-1 Based on?
    ▪ Annual renewals
  o These Documents Must Match

2:50pm  10-minute Break

3:00pm  RCP Coordinator Manual Annual Update
• What we need from you
• Suggested RCP Guideline Edits/Updates

3:55 pm  Closing Remarks

4:00pm  Meeting Adjourns