



Sample *HSTW* Contract for Direct Services

Note: All costs include consultant, travel and materials for workshops or visits.

Item	Costs	Quantity	Total
Direct Support Year 1			
On-Site Coaching	\$2,000	3	\$6,000
Orientation Workshop	\$3,000	1	\$3,000
Site Development Workshop	\$3,500	1	\$3,500
Technical Assistance Visit*	\$8,250	1	\$8,250
On-Site Professional Development	\$2,000	2	\$4,000
<i>HSTW</i> Assessment (\$41.50 per student) {Even calendar year}	\$41.50	100	\$4,150
Registration fees for team to Annual Conference**	\$2,500	1	\$2,500
National Workshop Registration**	200	10	\$2,000
SREB Materials/School Improvement Materials	\$1,500	1	\$1,500
Subtotal			\$34,900
SREB Costs			\$3,490
TOTAL			\$38,390
Direct Support Years 2 – 5			
On-Site Coaching	\$2,000	6	\$12,000
On-Site Professional Development	\$2,000	2	\$4,000
<i>HSTW</i> Assessment (\$41.50 per student) {Even calendar year}	41.50	100	\$4,150
Registration fees for team to Annual Conference**	\$2,500	1	\$2,500
National Workshop Registration**	\$200	10	\$2,000
SREB Materials/School Improvement Materials	\$2,000	1	\$2,000
District Leadership Coordination	\$2,000	1	\$2,000
Subtotal			\$28,650
SREB Costs			\$2,865
TOTAL			\$31,515
<i>HSTW</i> recommends schools consider using additional funds for the following:			
Site Coordinator (Stipend) to a staff member		1	
Literacy Coach (.25 - .33 position)		1	
Numeracy Coach (.25 - .33 position)		1	

* Additional minor costs outside the contract may be associated. ** Travel costs not included. Registration fees vary depending on workshop.