The excitement is building!

#SREBSSummer
About This Webinar

• Required for all presenters
• Address conference and session protocols
• Answer your questions
• Ask questions in the chatbox
• When we pause for questions, raise your hand and we can unmute you!
Important Reminders

- *All presenters must register for the conference*
- All presenters must collect their badges at registration
- Alert us ASAP if you cannot attend or present: summerconference@sreb.org
- **Secure housing ASAP** if you have not already done so
Today’s Agenda

• Registration Overview
• Conference Overview
• Sessions Overview
• Your Sessions: Dos and Don’ts
• How to Get Help
• Final Questions
Registration Overview
Registration Hours

Tuesday: 8 a.m. – 2 p.m.
4 – 5 p.m.
Wednesday: 8 a.m. – 4 p.m.
Thursday: 8 a.m. – noon

Location: Convention Center
Level 3, Outside Texas Ballroom
Conference Headquarters

Tuesday – Thursday: 8 a.m. – 5 p.m.
Friday: 8 – 11 a.m.

Location: Convention Center
Level 3, Outside Texas Ballroom

- Special needs, purchases and billing
- Masks, sanitizer and extra supplies
New Registration Process

• Preconference, we’ll send you an email asking you to check and update your badge name and personal info.
• **In the app, go to My Planner** to find your registration **barcode** and **badge preview**.
• You can also print and bring your email confirmation.
Program and App

Our paperless program and app are online. Start exploring!

Download the app FAQ to learn how to update the app and use its features!
Scan your confirmation barcode, customize your badge info and print your badge and lunch and special event tickets
After checking in, pick up a lanyard, choose your badge ribbons and head to the Grapevine Ballroom Lobby to grab a conference bag!
Conference Overview
Overview of the Texan General Sessions and Education Marketplace Breakfast ("Coffee") and Lunches Back to the hotel
Overview of the Texan
Free Wi-Fi

Available in meeting rooms and common areas

Network Name: SREBMSW2022
Password: srebssummer
Morning Coffee

Wednesday: 7 – 8 a.m.
Thursday: 7 – 8 a.m.
Friday: 7 – 8 a.m.

Location: Conference Dining Hall, Longhorn Exhibit Halls BCD, Level 1
Lunch

**Wednesday:** 11:30 a.m. – 1 p.m.

**Thursday:** 11:30 a.m. – 1 p.m.

**Location:** Conference Dining Hall

*Required lunch tickets print with your badges. Present your lunch ticket at the buffet line.*
Exhibit Hall

Tuesday:  10 a.m. – 2 p.m.
          4 – 5 p.m.

Wednesday:  8 a.m. – 4 p.m.

Thursday:   8 a.m. – 3 p.m.
Questions?
Sessions Overview
Sessions

- About 500 sessions
- Wednesday: 212
- Thursday: 208
Tuesday, July 19 – Friday, July 22 at noon

9 a.m. soft start on Tuesday: Sessions, workshops, state or team meetings, orientations, exhibits and escape rooms

Session Types:
- **Table Talks**: 25 minutes x 2
- **Promising Practices**: 60 minutes
- **Workshops**: 90 minutes (new!)
- **Deep Dives**: 120 minutes

New staggered schedule + 30-min. breaks

Check out the visual schedule here:
THURSDAY, JULY 21, 2022

7 a.m.  8 a.m.  8:30 a.m.  9 a.m.  9:30 a.m.  10 a.m.  10:30 a.m.  11 a.m.  11:30 a.m.  12 p.m.  12:30 p.m.  1 p.m.  1:30 p.m.  2 p.m.  2:30 p.m.  3 p.m.  3:30 p.m.  4 p.m.  4:30 p.m.  5 p.m.  5:30 p.m.

**Registration Open**

**Education Marketplace and Escape Rooms Open**

60-Min Sessions  60-Min Sessions  60-Min Sessions  60-Min Sessions

60-Min Sessions  60-Min Sessions  60-Min Sessions

Certiport Exams  Certiport Exams  Certiport Exams  Certiport Exams

120-Min Deep Dives

PBL Playground Sponsored by Microburst Education

90-Min Sessions  90-Min Sessions

YouScience Exams  YouScience Exams  YouScience Exams  YouScience Exams

Spons. Refresh. In Networking Lounge

Refreshment

Lunch: 11:30 a.m. - 1 p.m.

25-min x 2 Table Talks

Esports Arena Sponsored by ByteSpeed

Escape Room  Escape Room  Escape Room

Escape Room  Escape Room

Networking Lounge Hosted Chats

Author Book-Signings in Booth 109

* Paid ticketed event

Closing General Session: Keynote Baruli Kafele Sponsored by Wayfinder

Closing Celebration Book-Signing Gene Bohannon

Team Meetings

Networked Improvement Communities
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<tr>
<th>Time</th>
<th>Industry Tours*</th>
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Your Sessions: Dos and Don’ts
Session Meeting Rooms

• 67+ rooms: Min: 30, Max: 5,200, Most: 70 – 120
• Check the Presenter Service Center for your room’s capacity
• Most set in theater or rounds – *no changes allowed*
• Equipped with projectors, AV screens, microphones (for rooms over 70), water stations, flip charts, etc.
• Bring your own *laptops, dongles, speakers* (if needed)
• Other supplies at Conference HQ (registration area)
• Easels outside each door with the daily schedule
• *Got handouts? Go paperless!* Upload to the app or web.
Session Dos

- Before your session, check its title and description for changes: *Deliver what you promise!*
- Announce your session title before you begin
- Make connections to SREB’s **Making Schools Work process**
- Use Post-It wall pads, markers, etc., provided in your room
- Engage participants with discussions, icebreakers and activities
- Upload your slides and handouts and include your contact info
- Share links with QR codes or bitlys
- Take pics and video and share on social! #SREBSummer

**START AND END YOUR SESSION ON TIME!**
Check Your Sessions and Upload Handouts

1. Visit the **Presenter Service Center**
2. Enter your login/password
3. Click **Session Information** in the nav menu
4. Click a title to see **room capacity for handouts**
5. Click **Upload Handouts** in the nav menu
6. Click “Add” under a session to start uploading
7. In the popup, choose **File, Link** or **Streaming Video**
8. Upload something – don’t forget to **save**!
9. Once your screen refreshes, you’ll see the new file! To delete it, tick the “**Delete Option**” box, click **Delete** and confirm.
10. Update your presenter profile, pic and bio here, too!
Session Don’ts

• Change the topic of your session
• Start early – even if the room is full
• Hand out swag or display banners, signs, etc., outside your session to entice attendees to come in; use social media instead
• Sell *anything* to conference attendees
• Share or distribute copyrighted materials
• Tape or pin anything to session room walls
• Use anything involving flame, water, glue, paint, outside food, etc.
• And especially… don’t go over your time
Presentation / PowerPoint Guidelines

- Use **Widescreen** format
- *No special template needed*
- Keep slides uncluttered
- Use **Arial** for readability
- Text should be at least 24pt
- No more than two font colors
- If you use audio or video, bring your own speaker(s) and *download or embed videos ahead of time*
A Special Note on Table Talks

• Popular, quick-bites discussion sessions in the Exhibit Hall
• 25 minutes x 2 per hour, with five minutes to change tables
• Can be a “just the facts” overview of a regular session or a unique, topic-driven sharing opportunity
• No power or projectors at tables
• Consider bringing and uploading shareable graphics, handouts and resources to the app!
• Assigned tables are in the app and program
Conference App

Download and update now!

Grab the app FAQ on this page to learn how to update and what it can do:
Get Help: summerconference@sreb.org

• **Main problems:** AV, directions, room size
• **Full session?** We can repeat or move
• **Can’t present?** Let us know right away!
• **Find SREB and Shepard AV here:**
  • Convention Level 3 (Ballrooms, Cities)
  • Lone Star Level 1 (Del Rio, Pecos, Yellow Rose)
  • Lone Star Level 3 (“Horses”)
  • Vineyard Tower Level 1
  • Vineyard Tower Level 2 (Tate)

Look for our SREB shirts!
Social Media

Like @SREBSchoolImprovement
Receive updates and connect with fellow attendees!

Follow @SREBeducation
Use #SREBSummer to share the excitement!
Conference Evaluation and Certificate of Participation

Please remind our attendees to use our app to rate each session they attend, then download their completed certificate of participation from the Attendee Service Center.
Questions?
Thank you!

How to contact us:

summerconference@sreb.org

See you in Grapevine!