

State: \_\_\_\_\_  
Wednesday, May 2

# Sustainability Planner

## Purpose

Use reflection and analysis of both previous and current work to...

- Assess the impact of our strategies or projects
- Share successes and lessons learned
- Create a durable, adaptable sustainability plan

## Reflection

- Based on our landscape and reflections this week, what is a project or strategy that has been successful in our state?
  
  
  
  
  
  
  
  
  
  
- What evidence do we have of this project or strategy working well?
  
  
  
  
  
  
  
  
  
  
- How can we expand on this project or strategy to build on its success in the future?



## Project Activities

Our key goal for sustaining this project or strategy:

### Activity Timeline

| Target Date | Activity Name | Activity Description |
|-------------|---------------|----------------------|
|             |               |                      |
|             |               |                      |
|             |               |                      |
|             |               |                      |
|             |               |                      |

### Roles and Responsibilities for Key Staff

| Name | Role(s) | Responsibilities |
|------|---------|------------------|
|      |         |                  |
|      |         |                  |
|      |         |                  |
|      |         |                  |

### Project Budget

| Description | Source | Unit Cost | Total Budget |
|-------------|--------|-----------|--------------|
|             |        | \$        | \$           |
|             |        | \$        | \$           |
|             |        | \$        | \$           |
|             |        | \$        | \$           |
|             |        |           | TOTAL \$     |

## Project Evaluation

*How will the project lead(s) measure the project's success?*

### Short-Term Metrics

| Metric   | Indicator(s) | Data Source(s) |
|--|--------------|----------------|
|  |              |                |
|  |              |                |
| → How did the results compare to how we originally defined success for this project?<br>→ What analysis should we do? What are our insights and conclusions? |              |                |

### Long-Term Metrics

| Metric   | Indicator(s) | Data Source(s) |
|--|--------------|----------------|
|  |              |                |
|  |              |                |
| → How did the results compare to how we originally defined success for this project?<br>→ What analysis should we do? What are our insights and conclusions? |              |                |

## Project Learning

*How will we be proactive planners and learners?*

### Project Challenges

| Anticipated Challenge or Risk  | Steps to Proactively Prevent, Address or Minimize This Challenge/Risk |
|--|---|
|  |   |
|  |   |
| → How did this challenge or risk play out?<br>→ What did we learn?<br>→ How did it affect the project's success? |   |